

Felix Primary school

Newsletter

January 2026

SPRING TERM

ISSUE #03

Headteacher's Update

Welcome back and a very happy New Year to all our pupils, families and staff. I hope you had a restful and enjoyable break. It has been lovely to see the children return to school so positively, ready to settle back into routines and continue their learning.

The Spring Term is always a busy and exciting time, with lots of opportunities for progress, new experiences and celebration across the school. We are looking forward to building on the strong foundations from last term and continuing to work closely with families to support every child.

There are a number of updates and events to share with you in this newsletter, and we are excited about what lies ahead this term. Thank you, as always, for your continued support.

Announcements



Please remember to pre-order your child's school meals via MCAS. Pre-ordering helps ensure your child receives their preferred meal, supports the smooth running of our lunchtime service, and ensures that meal charges are applied accurately to your account. Thank you for your cooperation.

Breakfast Club

Our Breakfast Club is a fantastic way for children to start the school day in a calm, happy and social environment. The club opens from **8:00am**, giving families a flexible and supportive start to the morning.

Children attending Breakfast Club are provided with a healthy breakfast, including a range of options such as cereal, toast and fruit, ensuring they are ready to learn when the school day begins. Alongside breakfast, children can enjoy quiet games, drawing, reading and time to socialise with friends, helping them settle into the day in a relaxed and positive way.

Breakfast Club costs **£2.50 per session** and is open to pupils across the school. It is a lovely opportunity for children to build independence, friendships and confidence, while parents have the reassurance that their child is well cared for and ready for learning.

If you are interested in your child attending, or would like further information, please contact the school office.



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Launching Our New After School Club

We are excited to share plans for the launch of our Wraparound Care (After School Club) later this Spring Term. This is an exciting opportunity for the school and we are currently gathering expressions of interest from families to help us plan staffing and provision before the club begins.

The After School Club will run every school day from **3:25pm to 6:00pm**, at a cost of **£10.50 per session**. The club will be based in the main school hall and will not operate during school holidays or PD days.

We will accommodate children from **Reception to Year 6**. However, we strongly recommend that Reception children are fully settled in their mainstream class routines before families consider this additional provision. The club is not able to offer 1:1 support, so children will need to be reasonably independent and able to manage snack time with minimal help. Good behaviour is expected at all times, to ensure a safe and positive environment.

Children in EYFS and KS1 will be collected from their classrooms by club staff, while KS2 pupils will make their own way to the club at the end of the day. Entry and exit for the club will be via the main school entrance.

At around 4:00pm, children will be offered a light snack, such as toast or crumpets, before taking part in a range of calm, enjoyable activities.

The school accepts a number of childcare voucher schemes, making this a flexible option for many families. Parents who are interested are asked to complete the Microsoft Form shared with this newsletter. This will help us gauge demand and plan effectively. Further information, including a confirmed start date, will be shared once this initial interest has been reviewed.

We look forward to working with families to develop this new provision and will share updates soon.



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Pre-Ordering School Lunches

Dear Parents and Carers,

I am writing to inform you of an important update regarding the ordering of school lunches.

Following recent issues with incorrect dinner charges, we have reviewed our systems and procedures alongside the Trust and our finance team. As a result, we are now moving to a clear and consistent expectation that all school meals must be pre-ordered via the My Child At School (MCAS) app.

What has changed

The system has now been adjusted so that children are no longer automatically marked as having a hot meal on the register. This means that meals will only be charged where a lunch has been actively ordered.

What parents need to do

Parents must now order their child's school lunches through the MCAS app.

- Lunches should be **ordered in advance**, ideally by Sunday evening for the week ahead.
- This allows the school to check orders on Monday morning and follow up promptly where needed.
- If a lunch is not ordered, it will not appear on the register and will not be charged.

Transition period

We understand that this is a change for some families, so we are allowing a transition period until February half term. From Monday after February half term, MCAS will be the only way to order school lunches.

Important reassurance

We would like to reassure parents that no child will ever be left without food. However, without a pre-order, we **cannot guarantee availability** of a hot meal or a child's preferred option, as catering numbers are finalised in advance. Where lunches are repeatedly not ordered, this will be followed up directly with parents and we will expect orders to be placed via MCAS.

Support

If you are experiencing difficulties accessing MCAS or are unsure how to place an order, please contact the school office as soon as possible so we can support you during this transition.

Thank you for your cooperation. This change is necessary to ensure accuracy, fairness and consistency for all families and to avoid further billing issues.